

**Government of Tripura**  
**Factories & Boilers Organisation**

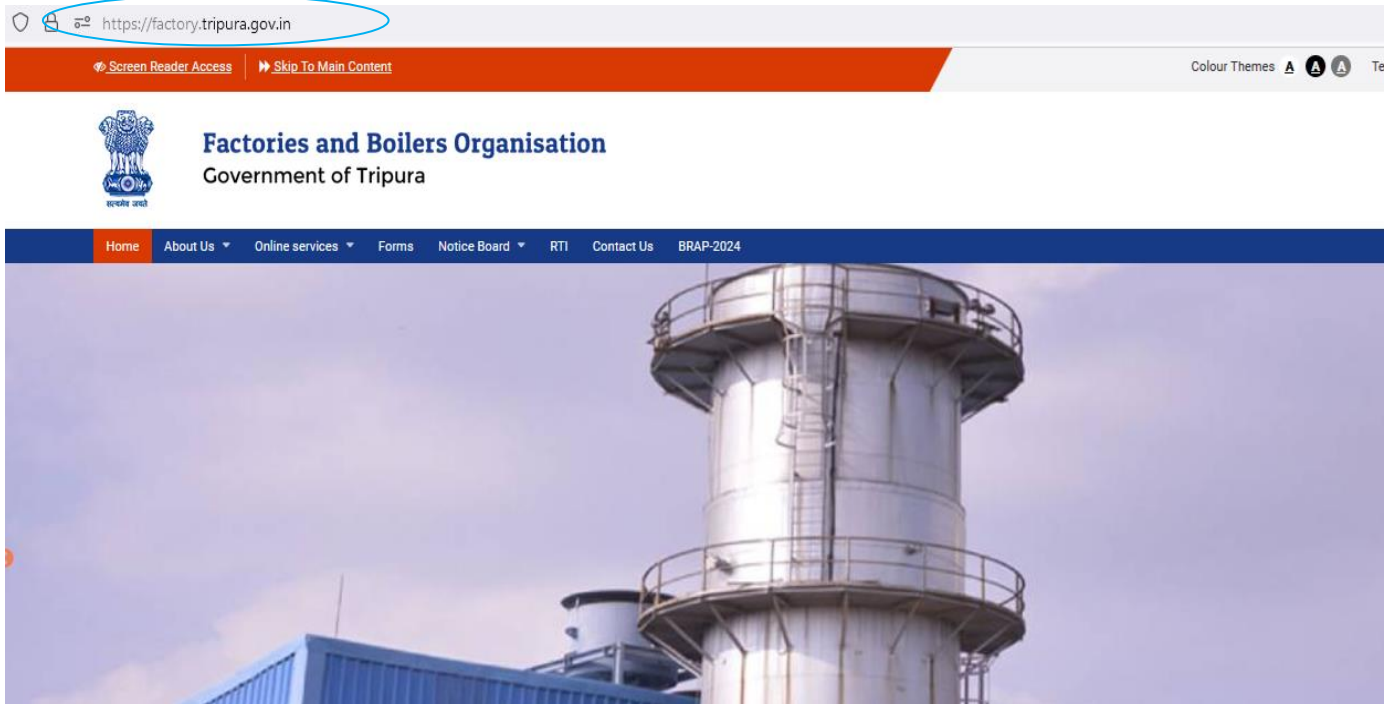


| <b>Business Reforms Action Plan 2024-25</b> |  |
|---|--|
| <b>BRAP No.</b>                             | 142  |
| <b>Area</b>                                 | Labour Regulation Enablers   |
| <b>Sub-Area</b>                             | Registration and Renewal of Boilers under The Boilers Act, 1923  |
| <b>Recommendation/Reform</b>                | Ensure that information is available on website on all necessary components for availing a service such as comprehensive list of documents required, procedure with stage wise details, cost and time for completion of each procedure/ step, searchable based on risk category, size of firm, business location and Foreign/ Domestic investor. |
| <b>Applicable to Department(s)</b>          | Factories & Boilers Organisation   |

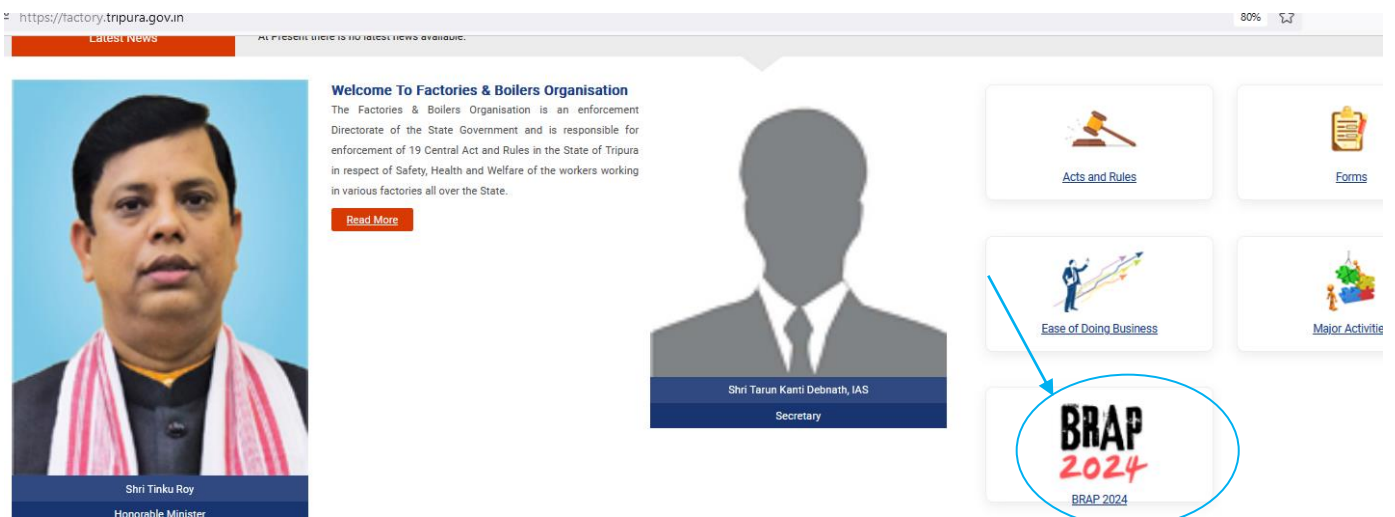
**Compliance Supporting Documentation**

|   |  |   |
|---|--|---|
| <b>Approach to reform</b>               | The intension of this reform to allow users to access information that is relevant to their respective category (i.e. small, medium or large), location (rural or urban), investor type (whether Foreign or Domestic). These divisions are to ensure that specific information such as variance in fees or steps involved for different categories, location wise or investor type is clearly displayed in the public domain. Such display will act as an aid for business looking to start business or existing businesses who are looking to expand or diversify into new areas. |   |
| <b>Act/GO/Circular/ Notification</b>    | The Tripura Industries (Facilitation), Rules, 2020   | F.No. DI/TIDA/4(31)/2019/Part-I/4727 dtd. 12.03.2020  |
|   | The Tripura Industries (Facilitation) (Amendment) Rules, 2020  | F.No. DI/TIDA/4(35)/2020/20466 dtd. 03.12.2020  |
|   | Factories & Boilers Notification   | No.F.2(345)-FB/EoDB/BRAP/2024/885-91 dated, 09.09.2024.   |
| <b>URL</b>                              | Link to Swaagat website  | <a href="https://swaagat.tripura.gov.in/#/page/home">https://swaagat.tripura.gov.in/#/page/home</a>   |
|   | Link to the swaagat ACTS & Rules notification page   | <a href="https://swaagat.tripura.gov.in/#/page/acts-rules">https://swaagat.tripura.gov.in/#/page/acts-rules</a>   |
|   | Direct link to The Tripura Industries (Facilitation) Rules, 2020   | <a href="https://swaagat.tripura.gov.in/assets/documents/SWAAGAT_Rule_Gazette_notification.pdf">https://swaagat.tripura.gov.in/assets/documents/SWAAGAT_Rule_Gazette_notification.pdf</a>   |
|   | Direct link to The Tripura Industries (Facilitation) (Amendment) Rules, 2020   | <a href="https://swaagat.tripura.gov.in/assets/documents/The%20Tripura%20Industries%20(Facilitation)%20(Amendment)%20Rules,%202020.pdf">https://swaagat.tripura.gov.in/assets/documents/The%20Tripura%20Industries%20(Facilitation)%20(Amendment)%20Rules,%202020.pdf</a> |
| <b>URL</b>                              | Link to factories website  | <a href="https://factory.tripura.gov.in/">https://factory.tripura.gov.in/</a>   |
|   | Acts, GOs & Circulars page   | <a href="https://factory.tripura.gov.in/notifications">https://factory.tripura.gov.in/notifications</a>   |
|   | Direct link to the factories & boilers notification  | <a href="https://factory.tripura.gov.in/sites/default/files/2024-09/BRAP%20Reform%2020254%20Notification.pdf">https://factory.tripura.gov.in/sites/default/files/2024-09/BRAP%20Reform%2020254%20Notification.pdf</a>   |
| <b>Screenshots of Process/documents</b> | Copy of the notification is enclosed   |   |

Step-1. To view the Notification on Risk category, Size of firm, business location and Foreign / Domestic Investor etc., please visit the departmental website(<https://factory.tripura.gov.in/>)



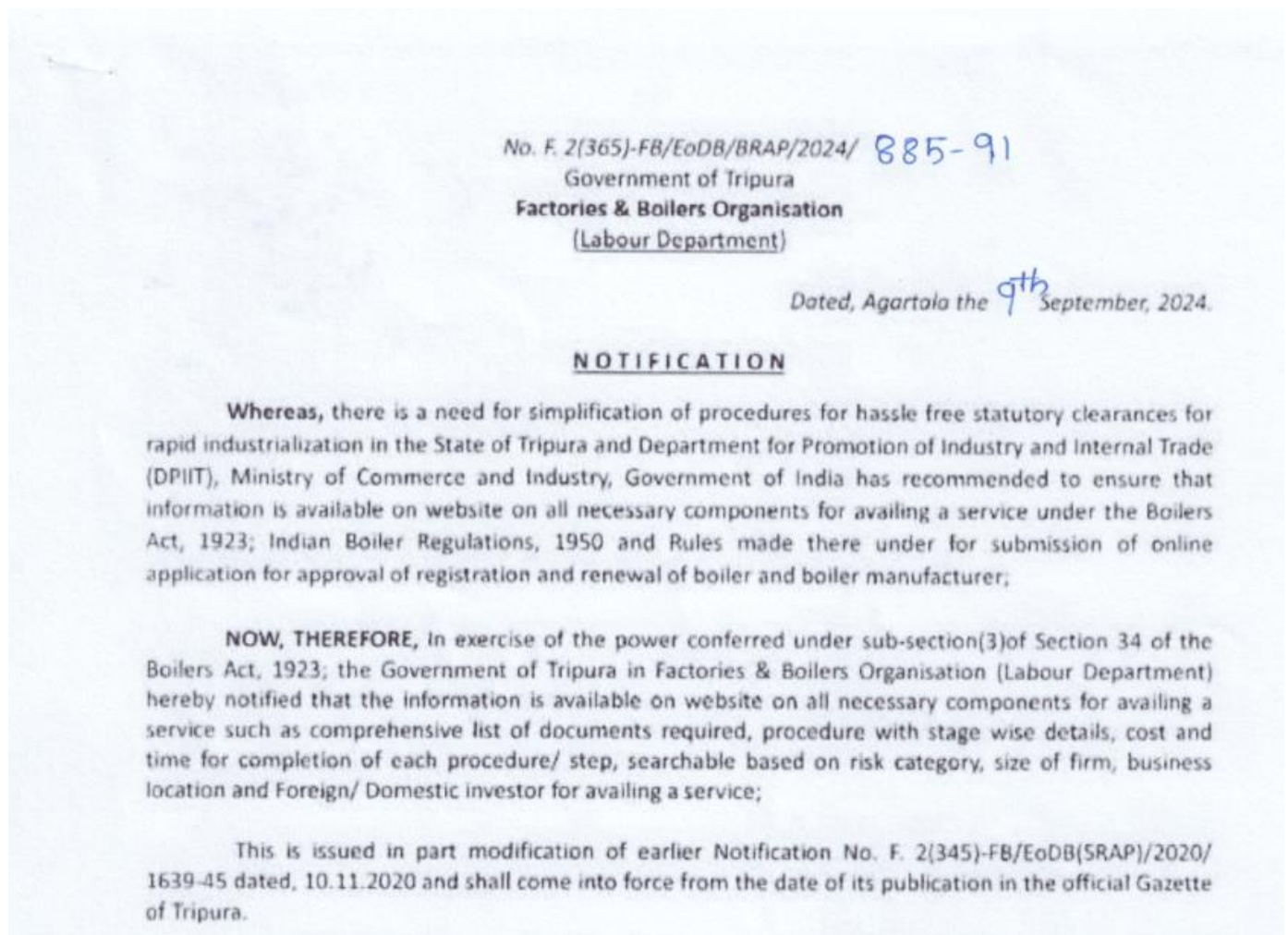
Step-2: Then Click on 'BRAP-2024'



**Step-3: Then Click on 'VIEW' of Reform No-142**

|     |                     |  |   |                      |
|-----|---------------------|--|---|----------------------|
| 140 | Factories & Boilers | Registration and Renewal of Boilers under The Boilers Act, 1923  | Mandate time-bound delivery through a legislation such as:<br>1. Right to Services Act / Public Service guarantee Act<br>2. Equivalent act with punitive provisions and grievance mechanism in case the stipulated timelines are not met.   | <a href="#">View</a> |
| 141 | Factories & Boilers | Registration and Renewal of Boilers under The Boilers Act, 1923  | States to have an online system and ensure the following features without the requirement of physical visit to the department:<br>i. Submission of application<br>ii. Payment of application fee<br>iii. Track status of application<br>iv. Download the final signed certificate<br>v. Third party verification                                | <a href="#">View</a> |
| 142 | Factories & Boilers | Registration of Boilers Manufactures under The Boilers Act, 1923 | Ensure that information is available on website on all necessary components for availing a service such as comprehensive list of documents required, procedure with stage wise details, cost and time for completion of each procedure/ step, searchable based on risk category, size of firm, business location and Foreign/ Domestic investor | <a href="#">View</a> |
| 143 | Factories & Boilers | Registration of Boilers Manufactures under The Boilers Act, 1923 | Mandate time-bound delivery through a legislation such as:<br>1. Right to Services Act / Public Service guarantee Act<br>2. Equivalent act with punitive provisions and grievance mechanism in case the stipulated timelines are not met.   |                      |

**Step-4 Then Notification will appear.**



By order and in the name of Governor of Tripura

Signed by Tarun Kanti  
Debnath  
Secretary  
Government of Tripura

Date: 09-09-2024 12:41:2

Copy to :-

1. P.S. to the Hon'ble Minister, Labour etc. Department for kind information of the Hon'ble Minister.
2. P.S. to the Chief Secretary, Government of Tripura for kind information of the Chief Secretary.
3. The Chief Inspector of Factories & Boilers, Tripura, Agartala.
4. The Director, Dept. of Industries & Commerce, Govt. of Tripura, Agartala.
5. The Director, Directorate of Information & Technology, Tripura for uploading the Notification in the Website of Factories & Boilers Organisation.
6. The Manager, Tripura Government Press, Agartala with a request to publish the Notification in the next issue of Extra Ordinary Issue of Tripura Gazette.
7. Guard File.

#### Step-5 Procedure for submission of application: -

##### SUBMISSION OF APPLICATION, PROCEDURE, CHECKLIST, FEES, TIMELINE, RISK CATEGORY, BUSINESS LOCATION & FOREIGN / DOMESTIC INVESTOR

#### 1. Application for Registration of Boiler under the Boilers Act, 1923:

##### A. Procedure for submission of online application:

- The Entrepreneur shall submit application on-line through SWAAGAT (<https://swaagat.tripura.gov.in>).
- The online application, to be verified whether all required documents are attached with fee details.
- The deficiencies, if any, in the application, shall be informed to the applicant.

##### B. Processing of the Application:

- If the application is found to be in order, the department will allocate an inspector to conduct an inspection.
- Inspector will follow the procedure as mentioned below:
  - Ground inspection and Simulation test of pressure parts.
  - Boilers drum alignment inspection.
  - Tack welding inspection before final welding.
  - Welded joints inspection and marking for Radiography.
  - After satisfactory erection, Hydraulic Test of boiler.
  - Provisional Order (Form-V) will be issued after successful Hydraulic Test.
  - Steam Test as per Regulation.
- The inspector then upload the inspection report to the Department.
- Based on the report, if all are in order, Chief Inspector of Factories & Boilers shall sign and upload the approval in SWAAGAT portal.

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- Counter signed of Provisional Order (Form-V) issued by the Inspector.
- Registration number will be allotted after successful Steam Test.
- Engraving of registry number.
- Final Operation certificate (Form-VI) will be issued for 12 months from the date of hydraulic test.



## Step-6 Required documents to be submitted with Application :-

### C. Checklist of Documents to be submitted with the Application.

- Folder with Form-II, III, IIIA & drawings, etc.
- Form-B No.-1 online through SWAAGAT.
- Welding Procedure Specification (WPS) for approval.
- Details of Erectors and Approval:
  - List of tools and tackles.
  - List of technical personnel detailing designation, educational qualifications and relevant experience (attach copies of documents/Certificates).
  - List of welders (attach copies of valid Certificates).
- Citizenship Certificate or Permanent Resident Certificate.
- PAN card.
- Aadhaar card.
- Passport size photograph with signature.

## Step-7 Time line & stage wise details:-

### D. Timeline:

- Registration of Boiler: 30 days.

### E. Flow Chart of stage wise Details with cost and time:

Registration of Boiler under the Boilers Act, 1923

| Sl.   | Stage                                  | Timeline | Cost  |
|-------|--|----------|---|
| 1.    | Application submission by applicant    | 0 Day    | Fee as per IBR, 1950, as notified time to time. |
| 2.    | Chief Inspector of Factories & Boilers | 30 days  | ---   |
| Total |  | 30 Days  |   |

## Step-8 Registration & Renewal fee for Boilers: -

### F. Fee:

- Registration & Renewal Fee for Boilers:
  - Registration Fee for Boilers [Regulation 385]

| SL No. | Boiler Rating  | Fee in Rupees |
|--------|--|---------------|
| (1)    | (2)  | (3)           |
| 1      | For Small Industrial Boiler as per chapter XIV                               | 1200          |
| 2      | For Boiler Rating not exceeding 10 sq. meters                                | 1800          |
| 3      | For Boilers Rating exceeding 10 sq. meters but not exceeding 30 sq. meters   | 2400          |
| 4      | For Boilers Rating exceeding 30 sq. meters but not exceeding 50 sq. meters   | 2700          |
| 5      | For Boilers Rating exceeding 50 sq. meters but not exceeding 70 sq. meters   | 3300          |
| 6      | For Boilers Rating exceeding 70 sq. meters but not exceeding 90 sq. meters   | 3900          |
| 7      | For Boilers Rating exceeding 90 sq. meters but not exceeding 110 sq. meters  | 4500          |
| 8      | For Boilers Rating exceeding 110 sq. meters but not exceeding 200 sq. meters | 5100          |
| 9      | For Boilers Rating exceeding 200 sq. meters but not exceeding 400 sq. meters | 5700          |
| 10     | For Boilers Rating exceeding 400 sq. meters but not exceeding 600 sq. meters | 6600          |
| 11     | For Boilers Rating exceeding 600 sq. meters but not exceeding 800 sq. meters | 7200          |

|    |  |       |
|----|--|-------|
| 12 | For Boilers Rating exceeding 800 sq. meters but not exceeding 1000 sq. meters  | 8100  |
| 13 | For Boilers Rating exceeding 1000 sq. meters but not exceeding 1200 sq. meters | 9600  |
| 14 | For Boilers Rating exceeding 1200 sq. meters but not exceeding 1400 sq. meters | 10800 |
| 15 | For Boilers Rating exceeding 1400 sq. meters but not exceeding 1600 sq. meters | 12600 |
| 16 | For Boilers Rating exceeding 1600 sq. meters but not exceeding 1800 sq. meters | 13500 |
| 17 | For Boilers Rating exceeding 1800 sq. meters but not exceeding 2000 sq. meters | 15000 |
| 18 | For Boilers Rating exceeding 2000 sq. meters but not exceeding 2200 sq. meters | 16200 |
| 19 | For Boilers Rating exceeding 2200 sq. meters but not exceeding 2400 sq. meters | 18000 |
| 20 | For Boilers Rating exceeding 2400 sq. meters but not exceeding 2600 sq. meters | 18900 |
| 21 | For Boilers Rating exceeding 2600 sq. meters but not exceeding 2800 sq. meters | 20400 |
| 22 | For Boilers Rating exceeding 2800 sq. meters but not exceeding 3000 sq. meters | 21600 |

Above 3000 sq. meters, for every sq. meters or part thereof, an additional fee of Rs. 600 shall be charged.

[The inspection fee for boilers shall be calculated at four times the fee for renewal of certificate for a boiler as prescribed in Regulation 385A]

- Inspection Fee for Renewal of Boilers Certificate [Regulation 385A].

| SL No. | Boiler Rating  | Fee in Rupees |
|--------|--|---------------|
| (1)    | (2)  | (3)           |
| 1      | For Small Industrial Boiler as per chapter XIV                                 | 1000          |
| 2      | For Boiler Rating not exceeding 10 sq. meters                                  | 1600          |
| 3      | For Boilers Rating exceeding 10 sq. meters but not exceeding 30 sq. meters     | 2100          |
| 4      | For Boilers Rating exceeding 30 sq. meters but not exceeding 50 sq. meters     | 2400          |
| 5      | For Boilers Rating exceeding 50 sq. meters but not exceeding 70 sq. meters     | 2700          |
| 6      | For Boilers Rating exceeding 70 sq. meters but not exceeding 90 sq. meters     | 3400          |
| 7      | For Boilers Rating exceeding 90 sq. meters but not exceeding 110 sq. meters    | 4000          |
| 8      | For Boilers Rating exceeding 110 sq. meters but not exceeding 200 sq. meters   | 4500          |
| 9      | For Boilers Rating exceeding 200 sq. meters but not exceeding 400 sq. meters   | 5000          |
| 10     | For Boilers Rating exceeding 400 sq. meters but not exceeding 600 sq. meters   | 5800          |
| 11     | For Boilers Rating exceeding 600 sq. meters but not exceeding 800 sq. meters   | 6300          |
| 12     | For Boilers Rating exceeding 800 sq. meters but not exceeding 1000 sq. meters  | 7100          |
| 13     | For Boilers Rating exceeding 1000 sq. meters but not exceeding 1200 sq. meters | 8400          |
| 14     | For Boilers Rating exceeding 1200 sq. meters but not exceeding 1400 sq. meters | 9500          |
| 15     | For Boilers Rating exceeding 1400 sq. meters but not exceeding 1600 sq. meters | 11100         |
| 16     | For Boilers Rating exceeding 1600 sq. meters but not exceeding 1800 sq. meters | 11900         |
| 17     | For Boilers Rating exceeding 1800 sq. meters but not exceeding 2000 sq. meters | 13200         |
| 18     | For Boilers Rating exceeding 2000 sq. meters but not exceeding 2200 sq. meters | 14300         |
| 19     | For Boilers Rating exceeding 2200 sq. meters but not exceeding 2400 sq. meters | 15800         |
| 20     | For Boilers Rating exceeding 2400 sq. meters but not exceeding 2600 sq. meters | 16600         |
| 21     | For Boilers Rating exceeding 2600 sq. meters but not exceeding 2800 sq. meters | 18000         |
| 22     | For Boilers Rating exceeding 2800 sq. meters but not exceeding 3000 sq. meters | 19000         |

Above 3000 sq. meter, for every 200 sq. meters or part thereof an additional fee of Rs. 500 shall be charged.



[The inspection fee for boilers shall be calculated at four times the fee for renewal of certificate for a boiler as prescribed in Regulation 385A]

• **Inspection Fee for Renewal of Boilers Certificate [Regulation 385A].**

| Sl No. | Boiler Rating  | Fee in Rupees |
|--------|--|---------------|
| (1)    | (2)  | (3)           |
| 1      | For Small Industrial Boiler as per chapter XIV                                 | 1000          |
| 2      | For Boiler Rating not exceeding 10 sq. meters                                  | 1600          |
| 3      | For Boilers Rating exceeding 10 sq. meters but not exceeding 30 sq. meters     | 2100          |
| 4      | For Boilers Rating exceeding 30 sq. meters but not exceeding 50 sq. meters     | 2400          |
| 5      | For Boilers Rating exceeding 50 sq. meters but not exceeding 70 sq. meters     | 2700          |
| 6      | For Boilers Rating exceeding 70 sq. meters but not exceeding 90 sq. meters     | 3400          |
| 7      | For Boilers Rating exceeding 90 sq. meters but not exceeding 110 sq. meters    | 4000          |
| 8      | For Boilers Rating exceeding 110 sq. meters but not exceeding 200 sq. meters   | 4500          |
| 9      | For Boilers Rating exceeding 200 sq. meters but not exceeding 400 sq. meters   | 5000          |
| 10     | For Boilers Rating exceeding 400 sq. meters but not exceeding 600 sq. meters   | 5800          |
| 11     | For Boilers Rating exceeding 600 sq. meters but not exceeding 800 sq. meters   | 6300          |
| 12     | For Boilers Rating exceeding 800 sq. meters but not exceeding 1000 sq. meters  | 7100          |
| 13     | For Boilers Rating exceeding 1000 sq. meters but not exceeding 1200 sq. meters | 8400          |
| 14     | For Boilers Rating exceeding 1200 sq. meters but not exceeding 1400 sq. meters | 9500          |
| 15     | For Boilers Rating exceeding 1400 sq. meters but not exceeding 1600 sq. meters | 11100         |
| 16     | For Boilers Rating exceeding 1600 sq. meters but not exceeding 1800 sq. meters | 11900         |
| 17     | For Boilers Rating exceeding 1800 sq. meters but not exceeding 2000 sq. meters | 13200         |
| 18     | For Boilers Rating exceeding 2000 sq. meters but not exceeding 2200 sq. meters | 14300         |
| 19     | For Boilers Rating exceeding 2200 sq. meters but not exceeding 2400 sq. meters | 15800         |
| 20     | For Boilers Rating exceeding 2400 sq. meters but not exceeding 2600 sq. meters | 16600         |
| 21     | For Boilers Rating exceeding 2600 sq. meters but not exceeding 2800 sq. meters | 18000         |
| 22     | For Boilers Rating exceeding 2800 sq. meters but not exceeding 3000 sq. meters | 19000         |

Above 3000 sq. meter, for every 200 sq. meters or part thereof an additional fee of Rs. 500 shall be charged.

• **Fee for repairers [ Regulation 392]**

| Sl. | Class of boiler repairer | Fee for recognition in rupees | Fee for renewal of recognition in rupees | Fee for endorsement in rupees |
|-----|--------------------------|-------------------------------|--|-------------------------------|
| (1) | (2)                      | (3)                           | (4)                                      | (5)                           |
| 1   | Special Class            | 15,000/-                      | 7,500/-                                  | 5,000/-                       |
| 2   | Class I                  | 10,000/-                      | 5,000/-                                  | 4,000/-                       |
| 3   | Class II                 | 5,000/-                       | 2,500/-                                  | 2,000/-                       |
| 4   | Class III                | 2,500/-                       | 1,250/-                                  | 1,000/-                       |

**Step-9 Risk category & Size of Firm:-**

G. **Risk category:** All boilers are in high Risk category and documents needed as mentioned in 1(c).

H. **Size of Firm:** All boilers and documents needed as mentioned in 1(c).

I. **Business Location:**

| Business Location | Industrial Estate   | Urban | Rural |
|-------------------|---|-------|-------|
|                   | Documents to be submitted with the Application as per Sl. No.1(C) |       |       |

## Step-10 Investor:-

### 1. Investor:

| Investor | Domestic Investor   | Foreign Investor  |
|----------|---|---|
|          | Documents to be submitted with the Application as per Sl. No.1(C) | Documents to be submitted with the Application as per Sl. No.1(C) and permission from the authority of Govt. of India |

## 2. Application for Renewal of Boilers

### Step-1 Procedure for submission of application: -

#### A. Procedure for submission of online application:

- The Entrepreneur shall submit application on-line through SWAAGAT (<https://swaagat.tripura.gov.in>).
- The online application, to be verified whether all required documents are attached with fee details.
- The deficiencies, if any, in the application, shall be informed to the applicant.

#### B. Processing of the Application:

- If the application is found to be in order, the department will allocate an inspector to conduct an inspection for hydraulic test of boiler & others.
- After satisfactory result of hydraulic test of boiler, operation certificate (Form-VI) will be issued for next 12 months from the date of hydraulic test.
- The entrepreneur can view and download the digital copy of the approval in his login.

### Step-2 Required documents, Time line, Stage wise details & fees etc.:-

#### C. Checklist of Documents to be submitted with the Application:

- On-line Form in lieu of Form B No.-1.

#### D. Timeline:

- Renewal of Boiler License: 7 days.

#### E. Flow Chart of Flow Chart of stage wise Details with cost and time:

Renewal of Boiler License under the Boilers Act, 1923.

| Sl. | Stage                                  | Timeline | Cost  |
|-----|--|----------|---|
| 1.  | Application submission by applicant    | 0 Day    | Fee as per IBR, 1950, as notified time to time. |
| 2.  | Chief Inspector of Factories & Boilers | 7 days   | ---   |
|     | Total                                  | 7 Days   |   |

#### F. Fee, Risk category, Size of Firm, Business Location, Investor: As per Sl. No1.



### 3. Application for Registration of Boilers manufactures: -

#### 3. Application for Registration of Boilers Manufactures under the Boilers Act, 1923:

##### A. Procedure/Processing for submission of online application:

- The Entrepreneur shall submit application on-line through SWAAGAT (<https://swaagat.tripura.gov.in>).
- The online application, to be verified whether all required documents are attached with fee details.
- The deficiencies, if any, in the application, shall be informed to the applicant.

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##### B. Checklist of Documents to be submitted with the Application:

- Workshop Ownership (or) Lease Agreement.
- List of the Machinery, Tools and Equipment.
- List of Testing Facilities.
- List of Technical Personnel with their designation, qualifications and experience along with their certificates.
- List of welders employed along with their copies of current certificates.
- Citizenship Certificate or Permanent Resident Certificate.
- PAN card.
- Aadhaar card.
- Passport size photograph with signature.

##### C. Timeline:

- Registration of Boiler Manufacturer: 30 days.

##### D. Flow Chart of stage wise Details with cost and time:

Registration of Boilers Manufactures under the Boilers Act, 1923

Registration of Boilers Manufactures under the Boilers Act, 1923

| Sl. | Stage                                  | Timeline | Cost |
|-----|--|----------|------|
| 1.  | Application submission by applicant    | 0 Day    | Nil  |
| 2.  | Chief Inspector of Factories & Boilers | 30 days  | ---  |
|     | Total                                  | 30 Days  |      |

E. Fee: Fee for Boiler Manufacturers: Nil

F. Risk category, Size of Firm, Business Location, Investor: As per Sl. No1.